



# MERCY MINISTRIES

## Reference Form

APPLICANT: Please complete before distributing this form.

I understand that this confidential statement is being returned directly to Christian Happy Home with the understanding that its content will not be shared with me. I waive my right to the confidential information submitted on this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name: \_\_\_\_\_

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\_\_\_\_\_ has applied to work at the Christian Happy Home, helping to raise children in the ways of the Lord. Before a decision is made, each applicant is evaluated from several perspectives that include their Christian experience and potential. The applicant has asked you to evaluate him/her from a personal and professional perspective.

We appreciate your honest evaluation of the applicant and will keep this information confidential. Please mark and x along the scale from 0 to 10 where you feel the applicant is best described. If you do not have adequate information to form a fair judgment on a particular quality, please leave it blank. When you have completed the evaluation, please return it to us. Do not return this form to the applicant. Thank you.

Spiritual Maturity \_\_\_\_\_

evaluate the applicant's	0	1	2	3	4	5	6	7	8	9	10
Christian faith	immature			average			growing		unusual		
Experience									insight		

Church involvement \_\_\_\_\_

Evaluate applicant's	0	1	2	3	4	5	6	7	8	9	10
relationship with a	infrequent		frequent			active		deeply			
local church	church		church		participation		involved in				
	attendance		attendance		local church		church				

Para-church involvement	<hr/>										
evaluate the applicant's	0	1	2	3	4	5	6	7	8	9	10
relationship with	infrequent			frequent			active		deeply		
ministries outside	participation			participation			participation		involved		
the local church											

Social Acceptance	<hr/>										
How does the	0	1	2	3	4	5	6	7	8	9	10
applicant's personality	tolerated			accepted			well liked		sought		
affect others?	After										

Social Awareness	<hr/>										
How responsive is the	0	1	2	3	4	5	6	7	8	9	10
applicant to the											
feelings of others?											

Emotional Stability	<hr/>										
Consider how the	0	1	2	3	4	5	6	7	8	9	10
applicant reacts in	somewhat			fairly well			well		unusually		
stress situations	unstable			balanced			balanced		well balanced		

Personal Appearance	<hr/>										
and manner	0	1	2	3	4	5	6	7	8	9	10
	careless			fair			good		attractive		

Leadership	<hr/>										
evaluate these	0	1	2	3	4	5	6	7	8	9	10
qualities	never leads			fair			average		exceptional		

Responsibility

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able to assume responsibility?	0	1	2	3	4	5	6	7	8	9	10
	unable to		fairly well			average			very well		

Co-operation

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willingness to lead through serving others?	0	1	2	3	4	5	6	7	8	9	10
	Unwilling		indifferent			unusually willing			outstanding		

Teamwork

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ability to function in a team relationship	0	1	2	3	4	5	6	7	8	9	10
	works best alone		works fairly well with others			works well with others			works very well with others		

Communication

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ability to present thoughts with logical and clarity	0	1	2	3	4	5	6	7	8	9	10
	not able to communicate clearly		occasionally misunderstood			usually clear and logical			superior ability		

Social concern for

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needs of the world	0	1	2	3	4	5	6	7	8	9	10
	indifferent		aware			occasionally			deeply involved		

Potential for maturity

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compared to others you have noted	0	1	2	3	4	5	6	7	8	9	10
	lower 50%		upper 50%			upper 25%			upper 10%		

1. How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

2. Your profession or position \_\_\_\_\_

3. I recommend him/her to work at Christian Happy Home: (circle one)

(1) do not recommend (2) with reservation (3) with confidence (4) with enthusiasm

4 If the applicant becomes involved with Christian Happy Home, his/her chief need for personal development and help will be:

\_\_\_\_\_  
\_\_\_\_\_

5. His/her special assets for this type of work are: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name \_\_\_\_\_

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